

RE-EVALUATION • SPARTAN CRITIQUE

RE-EVALUATION DEADLINE: 6 MONTHS FROM RECEIPT OF CRITIQUE

Your Spartan critique is completed by an out-of-state judge who has built a national reputation for excellence in his or her own program. While judges are asked to apply a standard set of guidelines created by MIPA, these critiques represent the opinions and expertise of a single person.

Sometimes a judge gets it wrong. After thoroughly reviewing your critique, if you wish to have your students' work re-evaluated, you may do so within six months of receiving your results. The fee is \$45. You must send in the same item(s) that were used in the original critique. We have your original Spartan application form, including your adviser statement, on file in the MIPA office. Newspaper and Yearbook members will need to send new copies of your publication to be critiqued. Annotated critiques generally are not available for re-evaluations.

Your entry will be sent to a different judge for another critique.

The new judge will not receive the critique booklet completed by the first judge.

Before you decide to continue the appeals process, please make sure that you have read the judge's comments carefully and given a second reading several days later to ensure an objective decision. Please be aware that this process may take up to eight weeks to be completed, depending on the availability of judges. If you get a lower rating the second time, the higher rating will stand.

The new critique booklet will be sent to you electronically once the MIPA office receives it from the new judge. If you want your publication returned, please send a postage-paid (NO STAMPS ALLOWED), self-addressed mailer with your entry.

If the new judge gives your publication a higher rating, you may have your new award mailed to you for an additional postage and handling fee.

► **NEWSPAPERS:** Complete this form and provide the three issues of the newspaper that you previously submitted for a critique

► **YEARBOOKS:** Complete this form and provide another copy of your yearbook

► **WEBSITES & VIDEO PRODUCTIONS:** Complete the online version of this form at <http://mipamsu.org/submit/spartan-re-evaluation/>

PLEASE INCLUDE A MEMO WITH THIS FORM DESCRIBING WHY YOU WOULD LIKE A RE-EVALUATION. We use this information to help evaluate our pool of Spartan judges. If you have a significant concern with your original Spartan critique, please contact MIPA Executive Director Jeremy Steele at mipa@msu.edu or 517-353-6761. We want to know if our judges are not meeting MIPA's high standards.

Type or print neatly.

Full title of student media outlet _____

School name _____

School address _____

City _____

ZIP _____

Adviser's name _____

Fee: Make check payable to MIPA. **If paying by credit card,** visit <http://mipamsu.org/submit/paycontests/>.

Re-evaluation fee \$45.00

I AM PAYING BY: ☐ Check # _____ ☐ P.O. # _____ ☐ Credit Card

If paying by check or purchase order, mail this form along with payment to:

MIPA Spartan Re-Evaluation
Michigan State University School of Journalism
404 Wilson Road, Room 305
East Lansing, MI 48824

A NOTE ABOUT CONTESTS:

MIPA strongly encourages administrators, students and teachers to participate in a range of competitions to evaluate how well a student media outlet meets course objectives and professional standards. Judging in any single contest or rating service is a subjective process, and each has slightly different rules, deadlines and entry criteria. Each critique you receive can be an important educational tool for the classroom, but no single contest can provide a complete assessment of the quality of a program. That's why MIPA strongly discourages the use of our contests and critiques, regardless of the outcome of that contest or critique, in teacher evaluations.

For office use only: Check #: _____ Amt: _____ Judge Name: _____